

**NOTICE TO LEAVE PREMISES**

(Rev. Code Sec. 1923.04)

FOR RESIDENTIAL PROPERTY ONLY

To: \_\_\_\_\_ (TENANT):

YOU ARE TO DELIVER UPON SAID PREMISES ON OR WITHIN \_\_\_\_\_ DAYS  
(EXCLUDING DATE OF SERVICE, SATURDAY, SUNDAY AND LEGAL HOLIDAYS) OF RECEIPT  
OF THIS NOTICE, PURSUANT TO THE APPLICABLE STATE LAW OF OHIO.

YOU WILL PLEASE NOTICE THAT I / WE WANT YOU ON OR BEFORE \_\_\_\_\_  
20\_\_\_ TO LEAVE THE PREMISES YOU NOW OCCUPY AND WHICH YOU HAVE RENTED FROM

\_\_\_\_\_  
SITUATED AND DESCRIBED AS FOLLOWS: (ADDRESS OF RENTAL PROPERTY):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
IN THE CITY OF LEBANON / TOWNSHIP OF TURTLECREEK (circle one), COUNTY OF WARREN,  
STATE OF OHIO.

\_\_\_\_\_  
GROUNDS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**YOU ARE BEING ASKED TO LEAVE THE PREMISES. IF YOU DO NOT  
LEAVE, AN EVICTION ACTION MAY BE INITIATED AGAINST YOU. IF YOU  
ARE IN DOUBT REGARDING YOUR LEGAL RIGHTS AND OBLIGATIONS AS  
A TENANT, IT IS RECOMMENDED THAT YOU SEEK LEGAL ASSISTANCE.**

**PROOF OF SERVICE**

I, THE UNDERSIGNED, BEING AT LEAST EIGHTEEN YEARS OF AGE, DECLARE UNDER  
PENALTY OF PERJURY THAT I SERVED THE WITHIN NOTICE TO PAY RENT OR QUIT  
TENANCY, OF WHICH THIS IS A TRUE COPY, ON THE ABOVE-NAMED TENANT IN THE  
MANNER INDICATED BELOW ON \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_ I PERSONALLY DELIVERED A COPY OF THE NOTICE TO TENANT.

\_\_\_\_\_ I MAILED A TRUE COPY OF THE NOTICE TO TENANT BY CERTIFIED MAIL.

\_\_\_\_\_ I MAILED A TRUE COPY OF THIS NOTICE TO TENANT BY FIRST-CLASS MAIL.

EXECUTED ON \_\_\_\_\_, 20\_\_\_\_\_, AT \_\_\_\_\_.

BY \_\_\_\_\_