



Lebanon Municipal Court
Probation Department
50 S. Broadway
Lebanon, OH 45036

Judge Mark R. Bogen

Probation Office (513) 228-3190

The Court has provided this paperwork for the purpose of making an application to expunge or seal your criminal record with this Court. The following document must be completed prior to the case being set for a hearing/decision.

Return the application and affidavit to the Lebanon Municipal Court Clerk's office with the filing fee of \$50.00. You will receive notice of a hearing date and time. Your presence is not required at this hearing, but is encouraged. A copy of the final decision will be forwarded to the address you list on this application, if you choose not to appear. Pending the hearing, your application is checked by the probation department for initial eligibility. Be sure to respond promptly to any request for information from the probation department. The probation department reports its findings to the Judge and Prosecutor for consideration at the hearing. (No information will be discussed prior to the hearing.)

At no time can any employee of the court or probation department give you legal advice or answer any specific questions pertaining to the rules/laws of expungements/sealing records. Questions should be forwarded to an attorney or the State of Ohio Attorney General's BCI division at (740) 845-2000. You may also reference Ohio.gov's webpage

<http://www.reentrycoalition.ohio.gov/>

Click on the link: "Instructions for sealing a criminal record."

**IN THE LEBANON MUNICIPAL COURT
LEBANON, OHIO**

MOTION TO SEAL THE RECORD

State of Ohio,
City of Lebanon,

Case No. _____

v.

Judge Mark R. Bogen

Defendant/Applicant (please print)

**APPLICATION FOR ORDER SEALING RECORD OF DISMISSAL OR
FINDING OF NOT GUILTY**

Defendant hereby makes application to the Court pursuant to Ohio Revised Code § 2953.52 for the sealing of record upon dismissal or finding of not guilty in the above stated case. Defendant hereby provides the following information:

1. Original charge _____

2. Date of disposition _____

3. Was your charge dismissed? Yes ___ No ___ **OR** was there a finding of Not
Guilty? Yes _____ No _____

4. Current address _____

5. Current telephone number _____ 6. DOB _____

7. Driver's License Number & State _____ 8. SSN _____

AFFIDAVIT:

Defendant states that the above captioned case(s) is eligible for sealing, that there are no criminal proceedings pending, and that the interests of Defendant in having the record pertaining to this case are not out-weighted by any legitimate government needs to maintain that record.

Date: _____

Signature of Defendant/Applicant

Sworn and subscribed before me, a notary public, this _____ day of _____, _____.

Clerk/Deputy Clerk/Notary Public

My commission expires _____