



Lebanon Municipal Court
Probation Department
50 S. Broadway
Lebanon, OH 45036

Judge Mark Bogen

Probation Office (513) 228-3190

The Court has provided this paperwork for the purpose of making an application to expunge or seal your criminal record with this Court. The following document must be completed prior to the case being set for a hearing/decision.

Return the entire completed packet to the Lebanon Municipal Court Clerk's office with the filing fee of \$50.00. You will receive notice of a hearing date and time. The expungement request is usually scheduled for a hearing in about four to eight weeks before the Judge. Your presence is not required at this hearing but is encouraged. A copy of the final decision will be forwarded to the address you list on this application if you choose not to appear. Pending the hearing, your application is checked by the probation department for initial eligibility. Be sure to respond promptly to any request for information from the probation department. The probation department reports its findings to the Judge and Prosecutor for consideration at the hearing. (No information will be discussed prior to the hearing.)

At no time can any employee of the court or probation department give you legal advice or answer any specific questions pertaining to the rules/laws of expungements/sealing records. Questions should be forwarded to an attorney or the State of Ohio Attorney General's BCI division at (740) 845-2000. You may also reference Ohio.gov's webpage

<http://www.reentrycoalition.ohio.gov/>

Click on the link: "Instructions for sealing a criminal record."

DEFENDANT

Full Name: _____ Phone: _____
 First Middle Last

List any other name you go by or the name you had (if different than above) at the time of this case: _____

Current address: _____
 Street City and State Zip Code

Previous Addresses since time of offense _____

Date of Birth: _____ Age _____ Place of Birth: _____

SSN# _____ Race: _____ Sex: _____

Height: _____ Weight _____ Color of Hair: _____ Color of Eyes: _____

List charges/conviction **AND** corresponding case numbers of the case(s) you wish to have sealed/expunged _____

Are there any pending charges in this court or **any other court**. If so list:

Prior Record: Include Juvenile, Adult, Traffic, DUI, and Out of State. A record check will be completed to verify this information, so answer completely and honestly.

| Type | City and State | Date | Disposition(outcome) |
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