

**LEBANON MUNICIPAL COURT
WARREN COUNTY, OHIO**

**INSTRUCTIONS FOR SERVICE OF SUMMONS
(FORCIBLE ENTRY AND DETAINER)**

To: Clerk, Lebanon Municipal Court:

Please issue summons and complaint for forcible entry and detainer by:

Ordinary mail service PLUS: (select one)

_____ Bailiff Service (instructions must be filled out)

_____ Certified Mail (must be signed for to perfect service)

Upon the following defendants: (list names)

At the following address:

Special instructions for server:

Signature

Daytime Phone No.