

Lebanon Municipal Court  
50 S. Broadway  
Lebanon, OH 45036

Judge Mark R. Bogen

Clerk's Office (513) 933-7210  
Probation Office (513) 228-3190

---

APPLICATION FOR EXPUNGEMENT/SEALING A CRIMINAL  
RECORD

Return the completed application to the Lebanon Municipal Court Clerk's office with a filing fee of \$50.00 for applications involving convictions. No fee is assessed for dismissals/not guilty findings. You will receive notice of a hearing date and time. Your presence is not required at this hearing, but is encouraged. Upon receipt of the application, the probation department will conduct an investigation to determine eligibility and report its findings to the Prosecutor and the Judge. A copy of the final decision will be forwarded to the address you list on this application if you choose not to appear. \*If your application is denied by the Judge in your absence, court employees will be unable to give a reason for this decision.

At no time can any employee of the court or probation department give you legal advice or answer any specific questions pertaining to the rules/laws of expungements/sealing records. Please refer to section 2953 of the Ohio Revised Code for guidance or contact an attorney.

**IN THE LEBANON MUNICIPAL COURT  
LEBANON, OHIO**

**MOTION TO SEAL THE RECORD**

State of Ohio,  
City of Lebanon,

Case No.(s) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Vs.

Judge Mark R. Bogen

\_\_\_\_\_  
Defendant/Applicant (please print)

**APPLICATION FOR ORDER SEALING RECORD**

Defendant hereby makes application to the Court pursuant to Ohio Revised Code § 2953 for the sealing of record upon dismissal or finding of not guilty, or a conviction in the above stated case(s). Defendant hereby provides the following information:

1. Original charge \_\_\_\_\_
2. Date of disposition \_\_\_\_\_
3. Was your charge dismissed? Yes \_\_\_ No \_\_\_ **OR** was there a finding of Not Guilty?  
Yes \_\_\_ No \_\_\_ Conviction date: \_\_\_\_\_
4. Amended charge? List: \_\_\_\_\_
5. Current address \_\_\_\_\_  
\_\_\_\_\_
6. Current telephone number \_\_\_\_\_ 6. DOB \_\_\_\_\_
7. Driver's License Number & State \_\_\_\_\_ 8. SSN \_\_\_\_\_

Defendant states that the above captioned case(s) is eligible for sealing, that there are no criminal proceedings pending, and that the interests of Defendant in having the record pertaining to this case are not out-weighted by any legitimate government needs to maintain that record.

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of Defendant/Applicant